

Guideline on Application to Ajou Exchange & Visiting Student Program

<Spring Semester 2020>

Tentative Schedule of Application Process

Date	Process	Note
By Nov. 1, 2019	Nomination	Nomination Form via survey: https://ko.surveymonkey.com/r/ajouspring2020
By Nov. 15, 2019	Online Application	<ul style="list-style-type: none"> - Click below to access the online application (Complete the application on Windows System only): http://haksa.ajou.ac.kr/inteWeb.html - The system requires the application to be completed. If the necessary information or required documents are not uploaded, the application will not be accepted. - Make sure to save the application form while you are filling it out and click "submit" when complete. - The applicant should remember <u>1)Name 2)Date of birth 3)Email address</u> for log-in to the system
By Nov. 15, 2019	Required documents to be submitted via the <u>online application</u>	<p>Along with the online application, the following documents should be submitted to Ajou University</p> <ol style="list-style-type: none"> 1. Official Transcript(Online): please include the final grades from the latest semester 2. Self-Introduction Essay(Online) 3. Passport Copy(Online) 4. Face Photo File (Upload online / Size should be less than 200KB) 5. Health & Medical Clearance Form (Upload online. Please check the 'Required documents' section from the website)
In Dec., 2020	Additional information to be provided to Ajou	<p>Additional documents that the admitted student has to submit to Ajou University (guidelines are specified in the package)</p> <ol style="list-style-type: none"> 1. Housing Application (Online) 2. Pre-Arrival Information (for the airport pick-up service and housing arrangement) (Online) <p>Submission Deadline: To be confirmed</p>
By Jan 15, 2020	Admission package <u>sent to home coordinator</u>	<p>Admission package will be sent to the home university coordinator</p> <p>Students should apply for VISA (D-2-6) after receiving the Certificate of Admission and the Letter of Admission included in the admission package</p>
Mid-Feb, 2020	Course Registration	<p>Course Registration is done via online system</p> <ul style="list-style-type: none"> - The course registration period: 2nd or 3rd week of February (tentative) - The updated course list for Spring 2020 will be confirmed early in January, but as the course list is quite similar every semester, students may refer to the current listing in the meantime at: http://www.ajou.ac.kr/en/international/inter21.jsp - Some courses have limited seats, and thus the applicant may not be able

		enroll in all the courses s/he wants
Feb. 24-25, 2020	Arrival/Airport pick-up service/ Dormitory Check-in	The airport pick-up service is available only from Feb. 24-25, 2020 (from 9 a.m. to 6 p.m. only). - Students can enter the dormitory from Feb. 24, 2020 (early check-in is not possible)
Feb. 27, 2020 (tentative)	Orientation	It is mandatory for all students to attend the orientation
Mar. 2, 2020	1st day of class	Classes Begin
Mar. 27, 2020	1/4 of semester	Students who arrive in Korea later than this date cannot receive grades or credits for courses.
Jun. 19, 2020	End of semester	Classes End

*The above schedule is subject to change

*If an admitted student cancels his or her enrollment in the Exchange program, *please send an immediate notice.*

On-campus Housing

A. Types of on-campus housing at Ajou University

- New International Dormitory (opened in Spring 2015): 2-person bedroom
- Hwahong Hall Dormitory: 2-person or 4-person bedroom

B. Application for housing – date to be announced

- Admitted students should read the information on housing application after receiving the admission package.
- Admitted students who submit the application for housing by the deadline will be guaranteed on-campus housing
- **We do not accept the “Housing Application Form” by email or fax. The application must be submitted online.**

C. Housing Fee (per semester, 16 weeks)

Dormitory Type	Bedroom Type	Fee (KRW) /semester	Fee (USD) Approx.
New Dormitory	2-person	1,216,000	1,216
Hwahong Hall	2-person	931,000	931
	4-person	631,000	631

* The above costs are based on the academic year of 2020 and are subject to change

**Office of International Affairs
Ajou University, Korea**