**Application for reduction of tuition fees**

**for extra semester of Spring/Fall 20OO**

|  |  |  |  |
| --- | --- | --- | --- |
| **Department** |  | **Course** |  |
| **Student ID** |  | **The number of semester** | **th semester** |
| **Name** |  | **Contact No.** |  |
| **Scholarship for Spring/Fall semester, 20OO**  **(Only in case that you can get scholarship)** | |  | |
| **Credits to earn for Spring/Fall semester, 20OO**  **(including Research credits)** | |  | |

**I hereby apply for the reduction of tuition fees for extra semester as a enrolled student who completed the minimum registration and wants to earn credits for completing the course of study.**

**(year) (month) (day)**

**Applicant : (Signature)**

**To Dean of Graduate School**

**<Regulations for graduate school>**

**Article 10 (Excess registration and Research registration)** ① When a student who completed the minimum registration but failed to finish the course of study wants to earn more credits in excess semester, he/she has to pay the tuition fees for excess semester as below.

1. 1/3 amount of tuition fees for 0 to 3 credits

2. 1/2 amount of tuition fees for 4 to 6 credits

3. Full amount of tuition fees for 7 credits or more