**Application for credit recognition**

**of special courses of lecture in master’s degree**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Applicant | Department |  | Student ID |  | Name | (sign) |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Completed semester | | Special courses of lecture in master’s degree program | | | | | | Remarks |
| Year | Semester | Department | Subject code | Subject Title | Credits | Grade | Lecturer  (Professor) |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Total** | |  |  |  |  |  |  |  |

**\* Rules of graduate school Article 23, Clause 5** (Credit Recognition for special courses of lecture in master’s degree program)

① Credits acquired from special courses of lecture in master’s course can be recognized up to 6 credits when a student enter the graduate school in the said university.

② Those who want to achieve recognition of credits and grades after entering graduate school are required to submit the application for credit recognition with the confirmation of the chair of a department and academic advisor within the designated period, especially at the first semester of master program. It will be approved from the decision of graduate school committee.

**As a special student who took a lecture in master’s course, I hereby ask for your kind consideration and permission of above-stated credits that I earned in bachelor’s degree.**

(year) (month) (day)

**Academic Advisor :** (signature)

**The chair of a Department :** (signature)

\* Attachment : A copy of Transcript.

**To Dean of Graduate school**