

Course Registration Guideline

1. Course Registration Schedule

- Course Registration:
Aug. 25, 10:00 am (Tue.) ~ Aug. 26, 18:00 pm (Wed.), Korean Time
- Course Change (Add & Drop): Sept. 1 (Tue.) ~ 7 (Mon.)
- Course Withdrawal: Sept. 21 (Mon.) ~ 22 (Tue.)
※ Students can withdraw **only one** course during the course withdrawal period.
Additional withdrawal after this period will not be possible.

2. Course Description & Final Course List

The final course list can be **checked** at the website at
<https://oia.ajou.ac.kr/oia/incoming/english-course.do>

3. Course Registration Website (Available for applicable period)

The course registration will be available on-line for the application period.

The online course registration : http://sugang.ajou.ac.kr/login_eng.jsp

This website only works with **Windows system through Internet Explorer** and requires to install Active-X control. Please note that the course registration will not work with Chrome nor Safari.

4. Course Plan

- Students are advised to take minimum of 12 credits, but there is no requirement for the minimum credits at Ajou. Please just make sure if your home university requires any minimum credits take.
- Students can take a maximum of 19 credits (usually 6 courses) and 3 credits course consists of 45-hour workload.
- To take the courses of year 3 or 4, students need to have basic knowledge of the subject.
- Exchange students must understand that course registration is highly competitive and their preferred courses are not guaranteed.

5. Grading System

Final grades for undergraduate courses are reported as follows:

Letter Grade	Grade Point	Grade	Evaluation
A+	4.5	95 ~ 100	Excellent
Ao	4.0	90 ~ 94	Outstanding
B+	3.5	85 ~ 89	Very Good
Bo	3.0	80 ~ 84	Good
C+	2.5	75 ~ 79	Satisfactory
Co	2.0	70 ~ 74	Fair
D+	1.5	65 ~ 69	Poor
Do	1.0	60 ~ 64	Minimum Acceptable
F	0.0	0 ~ 59	Failure (no credit)

6. Academic Calendar

- Ajou University academic calendar is based on the semester system.
- A standard semester is composed of 16 weeks of instruction including exams.

7. More Information

- **Sports Course (1 Credit/course)**
 - Sports courses are normally offered in Korean and students may choose them if they want. All syllabi of these courses will be offered in Korean as well.
 - For the sports courses, which are taught off-campus such as Golf, Swimming, etc., students may need to pay the facility fee, and it will be announced during class.
- **Korean Language Course (3 Credits/course)**
 - The courses can be cancelled if less than 7 students are enrolled.
- **Graduate Course (3 Credits/course)**
 - Please note that taking courses of the graduate programs should be approved **ONLY** by obtaining the professor's permission on the course approval form downloaded from on the course information website.
 - Please submit the form to OIA during the noticed period.