Alien Registration after arrival to Korea

- ✓ Issue Alien Registration Card (Foreigners who plans to stay for more than 90 days from the date of entry have to register with their jurisdictional immigration offices(Suwon) within 90 days from the date of entry)
- ✓ What is Alien Registration Card: Alien registration card is a kind of ID card which guarantees foreigner's identity who stays in Korea for a long time. Foreigners residing in Korea must possess their passport or alien registration card at all times.
- ✓ Alien Registration Procedure

1) Entering the country

2) Visit Suwon Immigration Office

3) Alien Registration

4) Pick up certificate of alien registration

- ❖ Suwon Immigration Office
 - Address: 39, Bandalro, Yeongtonggu, Suwon
 - Tel: 031-695-3817
- Suwon Immigration Office is using exclusive counters for outstanding human resources, so applicants who have E-1 or E-3 visa can visit immediately without waiting (mainly Counter 5).
- ❖ Fingerprint registration is also conducted on the day of the visit, so be sure to apply in person

- ❖ Required Documents:
 - Passport & A Copy of Passport
 - Application form(Ask Inviter)
 - Colored Photo: 3.5cm x 4.5cm (Possible to take it at Yulgok Hall B1)
 - Fees: KRW 30,000
 - Residence confirmation (Dormitory: Dormitory provision confirmation

Lease: Lease agreement

Own: Certificate of real estate register)

- Inviter's business license(Ask Inviter)

- ❖ How long does it take:
 - Normally 3~4 weeks
- ❖ How to pick it up:
 - Visit
 - Parcel service (Additional fee charged)

- * Further questions regarding foreign sojourn
- Web site: http://www.hikorea.go.kr/pt/index.html
- Call center: 2 1345 (Foreign Language Service Available)

출처: https://www.hikorea.go.kr, edited by Office of International Affairs, Ajou University (2018.06.01)

How to get to the Suwon Immigration Office from Ajou University

- 1 Bus No. 11-1: Ajou University > Yeongtong Station Exit No. 8
 - Take Bus in front of GS25 and get off at Yeongtong Station Exit No. 8 (14 stops)
- 2 Bus No. 720-1, 720-1 A: Ajou University > Yeongtong Registry Office
 - Take Bus in front of MINISTOP and get off at Yeongtong Registry Office (15 stops)
- 3 Bus No. 2-2: Ajou University > Yeongtong Station Exit No. 8
 - Take Bus opposite CHANGHYUN High School and get off at Yeongtong Station Exit No. 8 (13 stops)

