

Course: IT English
Semester: 2021 Summer Course
Instructor: Philip Chivers
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Course Description: IT English is a course that concentrates on English with an Information Technology focus. Speaking lessons include pair work, small group tasks, and class discussions. The language of instruction is English and students are expected to communicate in English during class.

Student Level: Level 1 English for Information Technology is designed for students with a basic to **intermediate knowledge of general English** who now require an elementary (CEF level A1-A2) English course in this specific field. **Students should have a minimum level of 400-600 on the TOEIC test or level 5 IELTS score.**

Course Goals: Students will gain confidence and improve their English speaking abilities. Students will prepare an IT Product Business Plan.

Required Text: Maja Olejniczak. *English for Information Technology 1*. Pearson, 2011.

Method of Evaluation:

15% Daily Class Participation: Students are expected to **speak and write** (chat) in English online during online classes. Students are expected to complete all in-class tasks. Students are expected to do their best for each other, pay attention and ask questions if they do not understand. NOTE: Students' attention and participation are recorded by Ajou University's Blackboard system - this includes log-in and log-out times and online attention during classes. Grades are awarded accordingly. **It is expected that every student participates in breakout teams and have their microphones on at all times.**

5% Your Future IT Company Form: Fill out the IT Form with your own personal opinions and then by interviewing other students in the class.

10% Group Breakthrough Technologies PPT: Students will research an IT company's new product or service and do a short Power Point Presentation on it.

15% Mid Term Exam: Students will have an exam to test knowledge and skills learnt in the first half of the course

10% Group PPT to Design a Car or Robot: Research to design a new car or robot and do short group with a short PPT

20% Individual IT Business Proposal: Students will complete an IT Business proposal.

15% Individual Power Point Presentations from Proposal: Students will do an individual PPT for the class from their IT Business Proposals

10% Attendance: Students are responsible for obtaining notes and completing assignments given on days they were absent. Furthermore, unexcused absences will reduce the attendance grade as follows:

- 2 unexcused absences = 2 points off the attendance grade
- 3 unexcused absences = 4 points off the attendance grade
- 4 unexcused absences = 6 points off the attendance grade
- 5 unexcused absences = 8 points off the attendance grade
- 6 unexcused absences = Final Grade is "F"**
- 3 times late = 1 unexcused absence

Arriving more than 30 minutes late = 1 unexcused absence

Swiping card and leaving (substitute attendance) = 1 unexcused absence

Absences are excused only in the cases of a medical excuse verified by a doctor's note, a military excuse, a university excuse, or a death in the family.

Course Objectives:

Students will be able to:

- (1) Notice English pronunciation, intonation and stress patterns and practice speaking more clearly.
- (2) Speak more confidently and with less hesitation by repeatedly speaking English in pairs, groups and whole-class activities.
- (3) Use appropriate vocabulary and grammar to express their ideas about the course topics.
- (4) Follow the steps in the writing process.
- (5) Write using paragraph structure, which includes a topic sentence, supporting sentences, and a concluding sentence.
- (6) Write using complete sentences, avoiding fragments and run-on sentences.
- (7) Write using capital letters, periods and commas correctly.
- (8) Write with acceptable academic style and proper paragraph format.

IT English 2021 Summer Schedule

Day	Dates	1 st Class Topic	2 nd Class Topic
1	July 5 th Monday	Course introduction and syllabus information Self introductions	Your Future IT Public Limited Company Group Exercise
2	July 6 th Tuesday	English for IT Unit 2	English for IT Unit 2
3	July 7 th Wednesday	Review IT Breakthrough Technologies	English for IT Unit 3 <i>Your Future IT Public Limited Company Form Due 5%</i>
4	July 8 th Thursday	English for IT Unit 3	English for IT Unit 3: Write a business proposal
5	July 9 th Friday	<i>Review IT Group Breakthrough Technologies</i>	English for IT Unit 4
6	July 12 th Monday	English for IT Unit 4 <i>IT Group Breakthrough Technologies PPT 10%</i>	English for IT Unit 4: Recommendations <i>IT Group Breakthrough Technologies PPT 10%</i>
7	July 13 th Tuesday	English for IT Unit 5	English for IT Unit 5
8	July 14 th Wednesday	Business English Mid Term Exam (online AjouBb)	
9	July 15 th Thursday	English for IT Unit 7	English for IT Unit 7
10	July 16 th Friday	English for IT Unit 8 Review for Individual IT Business Proposals and PPT	English for IT Unit 8 Creating an IT Business Proposal Review Design a Car/Robot Group PPT Exercise 10%
11	July 19 th Monday	Creating an IT Business Proposal Design a Car/Robot Group PPT Exercise 10%	BEC 2: Unit 9 Homework 3 due
12	July 20 th Tuesday	Guidelines for Individual IT Product Business Proposal PPT Early Copies for Individual IT Written Business Proposal	Management Styles CEO Traits Guidelines Due Individual IT Written Business Proposal 15%
13	July 21 st Wednesday	IT Business Power Point Presentations 15%	
14	July 22 nd Thursday	IT Business Power Point Presentations 15%	
15	July 23 rd Friday	IT Business Power Point Presentations 15%	