

## **“KGSP Guidelines”**

### **Korean Government Scholarship Program**

November 2013



**아주대학교**  
AJOU UNIVERSITY

## 2014 KGSP Graduate Students Admission Guideline

### 1. Program Objective:

The Korean Government Scholarship Program is designed to provide higher education in Korea for international students, with the aim of promoting international educational exchanges as well as mutual friendship amongst the participating countries. Students graduated from a renowned college with good academic qualifications will have a higher possibility to be selected for the KGSP.

### 2. Duration of Scholarship

- **Master's** : 3 yrs. (1 yr. Korean language + 2 yrs. Master's program)
- **Doctoral** : 4 yrs. (1 yr. Korean language + 3 yrs doctoral program)

### 3. Number of Students to be Selected

- **Master's** : To be announced at the end of early February, 2014
- **Doctoral** : To be announced at the end of early February, 2014

- KGSP scholarship for Graduate Students was provided with total of around 760 candidates from 135 countries. 2~5 candidates are selected from each country.
- Ajou accepts over 5 students every year

### 4. Qualifications

Prospective applicant must meet the following qualification criteria

- 1) The applicant and his/her parents must have foreign citizenships.
  - \* Applicants who hold Korean citizenship are not permitted to apply for this program.
- 2) Applicants should be in good health, both mentally and physically, to stay in Korea for an extended period of time.
  - \* Applicants must submit the Personal Medical Assessment (included in the application form) when he/she apply for this program, and when it's orientation, an Official Medical Examination will be done by NIIED. A serious illness (For example, HIV, Drug, etc) will be the main cause of disqualification from the scholarship.
  - ※ The handicapped who satisfy the above are also eligible for the program
  - ※ NOT Eligible: those who are pregnant
- 3) Applicants must be under 40 years of age as of Sep. 1<sup>st</sup>
- 4) Applicants must hold a Bachelor's or Master's degree as of September 1<sup>st</sup>
  - \* **(Important)** Applicants who have ever enrolled in a university in Korea will be disqualified from applying to the KGSP program. Specifically, an applicant who has previously enrolled in an undergraduate program, a master's program, a doctoral program or an exchange program in Korea

**cannot apply for this program.**

However, a KGSP scholar who has graduated or will graduate from a Korean university as of August 31<sup>st</sup> can apply for this program again only via the embassy if only he/she holds at least TOPIK Level 4 and obtain another recommendation within the allotment from the Korean Embassy of his/her respective country of origin (re-application is limited to one instance).

- \* Applicants who apply for the Master's program must hold a Bachelor's degree or a diploma that is equivalent to or higher than a Bachelor's degree.
- \* Applicants who apply for the Doctoral program must hold a Master's degree or a diploma that is equivalent to or higher than a Master's degree.
- \* Applicants who are expecting to obtain the relevant required degree or diploma by August 31<sup>st</sup>, must submit a certificate of degree or diploma expectation, and submit the official certificate of degree or diploma to NIIED by August 31<sup>st</sup>,
- Applicants must maintain a grade point average (G.P.A.) of at least 2.64 on a 4.0 scale, 2.80 on a 4.3 scale, 2.91 on a 4.5 scale, or grades/marks/score of 80% or higher from the previously attended institution.

**If an applicant does not satisfy the above GPA criteria, he/she will be disqualified from applying to this program.**

- \* If the transcript is not indicated in grades/marks/scores format, or is difficult to convert into percentages, attachment of official explanation from the attended institution is required.
- Applicants who have Korean proficiency or English proficiency may be given preference.
- Applicants who apply for natural science and technology program may be given preference.

## 5. Fields of Study in Ajou University

### a. Graduate School

| Division               | Department                         | Field of Study            |                           | Remarks           |
|------------------------|------------------------------------|---------------------------|---------------------------|-------------------|
|                        |                                    | Master's                  | Doctoral                  |                   |
| College of Engineering | Mechanical Engineering(*)          | Mechanical Engineering    | Mechanical Engineering    | rhex@ajou.ac.kr   |
|                        | Environmental Engineering(*)       | Environmental Engineering | Environmental Engineering | kunlee@ajou.ac.kr |
|                        | Industrial Engineering(*)          | Industrial Engineering    | Industrial Engineering    | kiejin@ajou.ac.kr |
|                        | Architecture                       | Architecture              | Architecture              | dshin@ajou.ac.kr  |
|                        | Architecture Engineering           | Architecture Engineering  | Architecture Engineering  |                   |
|                        | System Engineering                 | System Engineering        | System Engineering        | gnwang@ajou.ac.kr |
|                        | Civil & Transportation Engineering | Civil Engineering         | Civil Engineering         | jangho@ajou.ac.kr |
|                        | Urban Development                  | Urban Development         | Urban Development         | dshin@ajou.ac.kr  |
|                        | Applied Bio Technology(*)          | Cosmetic Science          | Cosmetic Science          | sybyun@ajou.ac.kr |

|                                   |                                                  |                                               |                                               |                     |
|-----------------------------------|--------------------------------------------------|-----------------------------------------------|-----------------------------------------------|---------------------|
|                                   | Molecular Science and Technology(*)              | Applied Chemistry                             | Applied Chemistry                             | bunyeoul@ajou.ac.kr |
|                                   |                                                  | Biological Engineering                        | Biological Engineering                        |                     |
|                                   |                                                  | Medical Science                               | Medical Science                               |                     |
|                                   |                                                  | Pharmaceutical Science                        | Pharmaceutical Science                        |                     |
|                                   | Systems Biomedical Informatics(*)                | Biomedical Informatics                        | Biomedical Informatics                        | ppark@ajou.ac.kr    |
|                                   |                                                  | Medical and Healthcare Informatics            | Medical and Healthcare Informatics            |                     |
|                                   | Biomedical Engineering                           | Biomedical Engineering                        | Biomedical Engineering                        | kdp@ajou.ac.kr      |
| College of Information Technology | Electrical and Computer Engineering(*)           | Electrical and Computer Engineering           | Electrical and Computer Engineering           | oskn@ajou.ac.kr     |
|                                   | Computer Engineering(*)                          | Computer Engineering                          | Computer Engineering                          | hjyeh@ajou.ac.kr    |
|                                   | Digital Media(*)                                 | Digital Media                                 | Digital Media                                 | kwlee@ajou.ac.kr    |
|                                   | Space Electronics and Information Engineering(*) | Space Electronics and Information Engineering | Space Electronics and Information Engineering | jkim@ajou.ac.kr     |
|                                   | Life Media                                       | MEST Convergence                              | MEST Convergence                              | drghoh@ajou.ac.kr   |
|                                   |                                                  | MIPS Convergence                              | MIPS Convergence                              |                     |
| College of Natural Sciences       | Mathematics(*)                                   | Mathematics                                   | Mathematics                                   | yjeon@ajou.ac.kr    |
|                                   | Physics(*)                                       | Physics                                       | Physics                                       | ahny@ajou.ac.kr     |
|                                   | Chemistry(*)                                     | Chemistry                                     | Chemistry                                     | sjookim@ajou.ac.kr  |
|                                   | Biological Science(*)                            | Biological Science                            | Biological Science                            | dahpnia@ajou.ac.kr  |
| School of Business                | Business Administration(*)                       | Strategy Innovation                           | Strategy Innovation                           | sungmj@ajou.ac.kr   |
|                                   |                                                  | MS/OM                                         | MS/OM                                         |                     |
|                                   |                                                  | OB-HRM                                        | OB-HRM                                        |                     |
|                                   |                                                  | Global Business                               | Global Business                               |                     |
|                                   | Global Management(*)                             | Global Management                             | Global Management                             | leejsk@ajou.ac.kr   |
|                                   | Management Information System                    | Management Information System                 | Management Information System                 |                     |
|                                   | Financial Engineering(*)                         | Financial Engineering                         | Financial Engineering                         | gshim@ajou.ac.kr    |
| School of Humanities              | Korean Language and Literature                   | Korean Language and Literature                | Korean Language and Literature                | kuzuburi@ajou.ac.kr |
|                                   | Culture and Contents                             | Region Contents                               | -                                             | dkall@ajou.ac.kr    |
|                                   |                                                  | Contents Industry                             | -                                             |                     |
| School of Social Sciences         | Economics                                        | Economics                                     | -                                             | leekh@ajou.ac.kr    |
|                                   | Applied Sociology                                | Applied Sociology                             | Applied Sociology                             | ysgong@ajou.ac.kr   |
|                                   | Political Science and Diplomacy                  | Political Science and Diplomacy               | Political Science and Diplomacy               | mchin@ajou.ac.kr    |
| College of Law                    | Law                                              | Law                                           | Law                                           | whlee@ajou.ac.kr    |

|                    |                           |                                   |                                   |                    |
|--------------------|---------------------------|-----------------------------------|-----------------------------------|--------------------|
| School of Medicine | Medical Sciences(*)       | Clinical Medicine                 | Clinical Medicine                 | jouilo@ajou.ac.kr  |
|                    |                           | Public health and Social Medicine | Public health and Social Medicine |                    |
|                    | Biomedical Sciences(*)    | Molecular Medicine                | Molecular Medicine                |                    |
|                    |                           | Neuroscience                      | Neuroscience                      |                    |
|                    |                           | Cancer Biology                    | Cancer Biology                    |                    |
|                    |                           | Biomedical Informatics            | Biomedical Informatics            |                    |
|                    |                           | Convergence Medicine              | Convergence Medicine              |                    |
| College of Nursing | Nursing Science           | Science of Nursing                | Science of Nursing                | msyu@ajou.ac.kr    |
| School of Pharmacy | Pharmacy(*)               | Pharmacy                          | Pharmacy                          | yisjung@ajou.ac.kr |
| -                  | Energy System Research(*) | Applied Physics                   | Applied Physics                   | khkim@ajou.ac.kr   |
|                    |                           | Applied Chemistry                 | Applied Chemistry                 |                    |
|                    |                           | Energy Chemical Engineering       | Energy Chemical Engineering       |                    |
|                    |                           | Energy Material Science           | Energy Material Science           |                    |
|                    |                           | Engineering                       | Engineering                       |                    |
|                    |                           | Energy                            | Energy                            |                    |

#### b. Graduate School of International Studies

| Division                                 | Department                                   | Field of Study                            |          | Remarks           |
|------------------------------------------|----------------------------------------------|-------------------------------------------|----------|-------------------|
|                                          |                                              | Master's                                  | Doctoral |                   |
| Graduate School of International Studies | International Business(*)                    | International Business                    | -        | jykang@ajou.ac.kr |
|                                          | International Trade(*)                       | International Trade                       | -        | hgchoi@ajou.ac.kr |
|                                          | NGO Studies(*)                               | NGO Studies                               | -        | mchin@ajou.ac.kr  |
|                                          | International Development and Cooperation(*) | International Development and Cooperation | -        |                   |

※ (\*) marked departments have English classes.

※ The e-mail addresses are the chief's of the each department.

## 6. Scholarship

- 1) Scholarship period : same as the period of invitation.
- 2) Scholarship Benefits

|                                 |                                                                                                         |
|---------------------------------|---------------------------------------------------------------------------------------------------------|
| Airfare                         | Round-trip economy class ticket                                                                         |
| Monthly Allowance               | Graduate : 900,000 KRW/month                                                                            |
| Research Allowance              | Human and Social Sciences : 210,000 KRW/semester<br>Natural and Mechanic Science : 240,000 KRW/semester |
| Settlement Allowance            | 200,000 won(once) upon arrival                                                                          |
| Korean Language Training Costs* | Full tuition fee for Korean Language up to one year                                                     |

|                                                                              |                                                                                                                                                                                                   |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tuition                                                                      | The tuition fee up to 5 million won is exempted by the Korean Government, and if any, the tuition fee exceeding 5 million won and the entrance fee for the first semester by the host university. |
| Dissertation Printing Costs                                                  | Cost : 500,000 or 800,000 KRW depending on the actual costs                                                                                                                                       |
| Medical Insurance                                                            | 20,000 KRW/month(limited coverage)                                                                                                                                                                |
| Special Fund for Students Proficient in Korean Language (TOPIK level 5 or 6) | 100,000 KRW/month(commencing from the main program)                                                                                                                                               |

## 7. Selection Procedure

| Quota                                       | Ajou University                                                     | Embassy                                                        |
|---------------------------------------------|---------------------------------------------------------------------|----------------------------------------------------------------|
| Submission of Required documents            | University in Korea<br>Until March 20 <sup>th</sup> , 2014(by post) | Embassy in your country<br>(Each embassy has its own deadline) |
| 1 <sup>st</sup> Screen                      | Until early April 11 <sup>th</sup> , 2014                           | Until early April 11 <sup>th</sup> , 2014                      |
| 2 <sup>nd</sup> Screen                      | NIIED - Until end of April                                          | NIIED - Until end of April, 2014                               |
| 3 <sup>rd</sup> Screen                      | -                                                                   | University<br>- Until end of May, 2014                         |
| Announcement of Final Successful Candidates | NIIED<br>Until June 17 <sup>th</sup>                                |                                                                |
| VISA Issue and Air Ticket Purchase          | Until end of July, 2014                                             |                                                                |
| Entry into Korea                            | Late August, 2014                                                   |                                                                |
| NIIED Orientation & Korean Language Course  | September 1 <sup>st</sup> , 2014 ~ August 31 <sup>st</sup> , 2015   |                                                                |
| Enter University                            | September 1 <sup>st</sup> , 2015                                    |                                                                |

- The guideline, application form, and university information will be available at the website of GKS ([www.studyinkorea.go.kr](http://www.studyinkorea.go.kr)), Korean Embassies, and designated domestic universities.
- **For applicants (including Korean adoptees) who apply for KGSP via Korean Embassies**
  - (1<sup>st</sup> Selection) Korean Embassies make its own selection schedule and plan based on the criteria provided by NIIED, and accept the applications. They select 1.5 times as many candidates as their quota from the pool of applicants and recommend them to NIIED.
  - \* **Applicants from China and the Czech Republic should submit their applications to the Ministry of Education (or equivalent institution) in their respective country of origin, in accordance with the mutual agreements between Korea and those countries.**
  - \* Only Korean adoptees who have foreign citizenship can apply for this program via a Korean Embassy if their countries of origin are allotted the adoptee quota. They are selected through a separate procedure; general applicants cannot be accepted through this application category.
  - (2<sup>nd</sup> Selection) NIIED Selection Committee selects as many successful candidates as each embassy quota amongst the pool of candidates recommended by the Embassies.
  - (3<sup>rd</sup> Selection) NIIED submits the documents of successful candidates to their 3 universities of indicated preference, and requests admission examination of the candidates into their master's or

doctoral programs.

The universities have to notify the result of examination to the candidates and NIIED by the designated date.

The candidates who gain admission from more than one university will have to make a final selection, and notify their respective local Korean Embassy and NIIED by the designated date. Only the candidates who gain admission within the 3rd Selection period can be accepted as official KGSP scholars.

○ **For applicants who apply for KGSP via designated domestic universities**

- (1<sup>st</sup> Selection) Each designated university will draft its own selection schedule and plan based on the criteria provided by NIIED, and accepts the applications. Each designated university will select up to 20 candidates from all of the quota-assigned countries and recommend them to NIIED. They cannot recommend more than 3 candidates from a single country.
- (2<sup>nd</sup> Selection) NIIED Selection Committee selects as many successful candidates as each country's quota from all of the candidates recommended by the universities. The candidates who are selected in the NIIED Selection Committee will be accepted to the university which recommended them, and will be finally accepted as official KGSP scholars upon a successful comprehensive medical examination.

## 8. Selection Criterion

- All documents, including transcript, self-introduction, study plan, certificates of language proficiency (Korean and English), recommendation, published papers and awards etc., will be evaluated.

## 9. Required Documents

- Place of submission
  - \* **NIIED and Foreign embassies in Korea are not 1<sup>st</sup> Selection Institutions and do not accept applications.**
  - \* **NIIED accepts and judges only the candidates recommended by the 1<sup>st</sup> Selection Institutions. They are:**
    - For applicants (including overseas Korean adoptees) applying via a Korean embassy : the Korean embassy in the country of origin.
    - \* Korean Educational Institutes affiliated with the local Korean embassies may accept applications, and select and recommend candidates in place of embassies in some countries.
    - For applicants applying via a domestic university : One of the 60 designated universities
- Deadline of Submission : The date set forth by the 1<sup>st</sup> Selection Institutions (Ajou University) within March 20<sup>th</sup> 2014.
  - Address : Sanghyun Lee, No.305, Yulgok Hall, San 5, Woncheon-dong, Yeongtong-gu, Suwon, 443-749, Korea (Tel : 82-31-219-2302)
- **Required documents : One original document (placed in a separate envelope) and 3 extra copies.**

- \* Documents not in English or Korean must be accompanied by a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office.

| Check List for Application Documents                                          | Master's | Doctoral |
|-------------------------------------------------------------------------------|----------|----------|
| 01. Complete Application Form (Designated Form)                               | ○        | ○        |
| 02. Personal Data                                                             | ○        | ○        |
| 03. Self-Introduction or Personal Statement                                   | ○        | ○        |
| 04. Letter of Recommendation - 1 or more                                      | ○        | ○        |
| 05. Pledge                                                                    | ○        | ○        |
| 06. Personal Medical Assessment                                               | ○        | ○        |
| 07. Graduate Certificate of High School                                       | -        | -        |
| 08. High School Grade Transcripts                                             | -        | -        |
| 09. Copy of diploma or Certificate of Graduate from Undergraduate Institution | ○        | ○        |
| 10. Official Transcript of previously attended Undergraduate Institute(s)     | ○        | ○        |
| 11. Copy of Diploma or Certificate of Graduation Institution                  | -        | ○        |
| 12. Official Transcript of previously attended Graduate Institution(s)        | -        | ○        |
| 13. Certificate of TOPIK score (original copy), if available                  | △        | △        |
| 14. Certificate of TOEFL or IELTS score (original copy)                       | △        | △        |
| 15. Published papers, if available (one or two)                               | △        | △        |
| 16. Awards, if available (one or two)                                         | △        | △        |
| 17. Copy of passport (possible to submit after selection)                     | ○        | ○        |
| 18. Certificate of Citizenship (Applicant & Parents)                          | -        | -        |

o Note

- \* Selection for successful candidates will be done strictly by the NIIED Selection Committee. Therefore, appropriate documents should be submitted by the deadline.
- **Dual applications are not accepted. Applicants must apply for this program via only one institution.**
- Documents should be presented in their original form.
- Submitted documents will not be returned to the applicants.
- Incomplete or incorrect documents may lead to application rejection or failure in the Selection Committee, and scholarship revocation even after entry into Korea.
- In case of submitting photocopied documents, applicants must submit the original to the 1<sup>st</sup> Selection Institution and have the original one and the photocopied one collated. The confirmation of collation should be indicated in the photocopied documents.
- Applicants who are expected to graduate from their respective home undergraduate/graduate institutions by August 31<sup>st</sup>, 2014, should submit the certificate (or letter) of expected graduation issued by said institutions when they apply; the official certificate of graduation should be received by NIIED by August 31<sup>st</sup>, 2014.
- Applicants must accurately complete the health checklist truthfully. All successful candidates must take a comprehensive medical exam when its' orientation. In accordance with the requirements of the Korea Immigration Service and the KGSP Program, the candidates who are judged to be physically unfit for this program will not be accepted.



- Applicants may submit the copies of published papers, if available.
- Applicants may submit the copies of awards, if available.
- \* Applicants must submit all the documents by the checklist order. (Checklist for the application documents should be on the front page, followed by the required documents, stapled and attached.)
- \* **Transferring to a different university after confirming the host university is not permitted in any cases.** In regards to changing majors, it would be permitted only under the mutual agreement of the departments concerned only within the same university, with the scholarship period unchanged. (2 years of Master's, or 3 years of doctoral, in total). However, quitting a program and applying for a new one is not permitted.

## 10. Contact Information

### KGSP Coordinators

#### ➤ Graduate School

- Tel : +82-31-219-2303
- Fax : +82-31-214-1500
- E-mail : klove@ajou.ac.kr, grad.ajou.ac.kr
- Webpage : <http://grad.ajou.ac.kr>

#### ➤ Graduate of International Studies

- Tel : +82-31-219-1552
- Fax : +82-31-214-1554
- E-mail : gsis@ajou.ac.kr
- Webpage : <http://gsis.ajou.ac.kr>

## 11. Notes

Detailed qualifications, required documents, schedule and scholarship can be changed a little year by year, so you should visit official website of KGSP (<http://www.studyinkorea.go.kr>, <http://www.niied.go.kr>) to get more detailed information before application.