

Admission of Foreign Students

Graduate School of Ajou University

<http://grad-e.ajou.ac.kr>

Recruiting Schedule

Classification	Period
Reception of application	1. Oct. 16th (Thu) ~ Oct. 30th (Thu), 2014 2. Dec. 11th (Tue) ~ Dec. 29th (Mon), 2014
Interview	1. Nov. 04th (Tue) ~ Nov. 13th (Thu), 2014 2. Jan. 02th (Fri) ~ Jan. 09th (Fri), 2015
Announcement of successful applicants	1. Nov. 28th (Fri), 2014 2. Jan. 23th (Fri), 2015
Registration	1. Jan. 07th (Wed) ~ Jan. 09th (Fri) 2015 2. Feb. 04th (Wed) ~ Feb. 06th (Fri) 2015

Application Procedure

- 1) Going through counsel with a desired academic advisor or a head professor of the department the applicant wishes to major in by e-mailing before applying
- 2) On-Line application (grad-e.ajou.ac.kr)
- 3) Submitting the required documents for application specified in the said list to the Graduate School Office before the deadline.
- 4) Inquiries on admission procedure and administration : klove@ajou.ac.kr
Inquiries on educational program by departments and majors : e-mail to the Chief of Department or Head Professor (refer to recruiting departments under the email address)

Submission

- 1) **Submission Method** : In person or by post
- Applications sent by post must be received before the deadline
(1st : Oct. 31th, 2nd : Dec. 30th)
(443-749 Ajou Graduate School, No.305 ,Yulgok Hall 3th floor, 206, World cup-ro, Yeongtong-gu, Suwon-si, Gyeonggi-do)
- 2) **Application fee** : Exempt

Program and Department

- 1) **Program** : Master's Programs, Doctoral Programs, Master's / Doctoral Integrated Programs
- 2) **Recruiting department** : Recruitment of foreign students can be varied on educational conditions by departments. Therefore before applying you need to receive consultation from the Chief of Department or Head

Division	Department	E-mail of Chief of Department
College of Engineering	Mechanical Engineering(*)	rhex@ajou.ac.kr
	Environmental Engineering(*)	kunlee@ajou.ac.kr
	Industrial Engineering(*)	kiejin@ajou.ac.kr
	Chemical Engineering	changkoo@ajou.ac.kr
	Architecture	dshin@ajou.ac.kr
	Architecture Engineering	
	System Engineering	gnwang@ajou.ac.kr
	Civil &Transportation Engineering (Civil Engineering)(*)	jangho@ajou.ac.kr
	Urban Development	dshin@ajou.ac.kr
	Applied Bio Technology(*)	sybyun@ajou.ac.kr

Division	Department	E-mail of Chief of Department
College of Engineering	Molecular Science and Technology(*)	bunyeoul@ajou.ac.kr
	Systems Biomedical Informatics(*)	ppark@ajou.ac.kr
	Biomedical Engineering	ryseung@ajou.ac.kr
College of Information Technology	Electrical and Computer Engineering(*)	oskn@ajou.ac.kr
	Computer Engineering(*)	hjyeh@ajou.ac.kr
	Digital Media(*)	kwlee@ajou.ac.kr
	Space Electronics and Information Engineering(*)	jkim@ajou.ac.kr
College of Natural Sciences	Life Media(*)	drghoh@ajou.ac.kr
	Mathematics(*)	youngwoo@ajou.ac.kr
	Physics(*)	soogoh@ajou.ac.kr
	Chemistry(*)	sjookim@ajou.ac.kr
School of Business	Biological Science(*)	dahpnia@ajou.ac.kr
	Business Administration(*)	sungmj@ajou.ac.kr
	Management Information System(*)	mckang@ajou.ac.kr
School of Humanities	Financial Engineering(*)	gshim@ajou.ac.kr
	Korean Language and Literature	cho2002@ajou.ac.kr
School of Social Sciences	Culture and Contents	dkall@ajou.ac.kr
	Economics	yongkim@ajou.ac.kr
	Applied Sociology	ysgong@ajou.ac.kr
College of Law	Political Science and Diplomacy	wjmoon@ajou.ac.kr
	Law	pinepath@ajou.ac.kr
School of Medicine	Medical Sciences(*)	jouilo@ajou.ac.kr
	Biomedical Sciences(*)	jouilo@ajou.ac.kr
College of Nursing	Nursing Science	mhyun@ajou.ac.kr
School of Pharmacy	Pharmacy(*)	parkyj64@ajou.ac.kr
-	Energy System Research(*)	khkim@ajou.ac.kr

※(*) marked departments have English classes. You can get detailed information of majors of the department in the website of graduate school (<http://grad-e.ajou.ac.kr>).

Qualifications for Application

For foreigners with foreign parents or those who completed an entire curriculum of 16 years or more in a foreign country equivalent to elementary, junior and high school as well as a university in Korea, those possessing linguistic (Korean or English) proficiency at a certain level will be able to attend lectures of the relevant department.

A. Language Ability Requirement :

- 1) Certificate of level 3 or above in the Test of Proficiency in Korean (TOPIK) (however, those who entered the school with level 3 are required to obtain level 4 or above before the graduation.)
- 2) Above 550 in TOEFL PBT, 210 in TOEFL CBT, 80 in TOEFL iBT, 5.5 in IELTS, 550 in TEPS or other state-authorized English proficiency test scores commensurate with the requirement

※The Korean or English language ability requirement can be eased for KGSP(Korean Government Scholarship Program) students, Foreign Government Scholarship students, applicants for natural sciences and engineering departments, students from foreign universities which concluded the exchange agreement with Ajou University and students who are granted the special admission into Ajou university through the deliberation of the Graduate School Committee.

B. Master's Programs :

Those who graduated or expect to graduate from a 4-year college (university) in Korea or abroad

C. Doctoral Programs :

Those who obtained or expect to obtain a master's degree from a graduate school in Korea or abroad

D. Master's / Doctoral Integrated Programs :

Those who graduated or expect to graduate from a 4-year college (university) in Korea or abroad

Required Documents

- 1) **Application Form for Admission** (Download Available at <http://grad-e.ajou.ac.kr>)
 - A written pledge of guarantee for overseas study expenses by a financial supporter (It may be replaced with an application form for admission and the signature of a guarantor is necessary)
 - Every applicants have to register on-line application through the web-site also. Detailed information will be noticed in the application period. (<http://grad-e.ajou.ac.kr>)
- 2) **Color Photo (3.5cm×4.5cm)**
- 3) **Official Transcript** (Applicants to Master's Programs : Undergraduate transcripts / Applicants to Doctoral Programs : Undergraduate and Graduate transcripts)
- 4) **Original Diploma** (Applicants to Master's Programs : Undergraduate diploma / Applicants to Doctoral Programs : Undergraduate and Graduate diplomas)
- 5) **Self-Introduction**
- 6) **Study Plan**
- 7) **Letter of Recommendation from the research advisor of Ajou University to be attended** (Download available at <http://grad-e.ajou.ac.kr>) : Only for applicants for departments which are asking this document.(Management Information System, Medical Sciences, Biomedical Sciences)
- 8) **Letter of Recommendation from the academic advisor** (or Chief of department or dean of college) **of the university graduated**
- 9) **Financial Certifications** (Required Documents determined by the Ministry of Justice and Ministry of Education and Human Resources Development)
 - a. Regular Students
 - A Financial guarantor's bank statement (from the applicant's own country or a resident of Korea with a record of continuous deposits for 1 month or more) worth US\$13,000 or more, or a certificate of remittance or foreign exchange worth US\$13,000 or more
If the living cost in the certificate of admission is over US\$13,000, then you have to prove that amount.
 - Financial supporter's ① certificate of employment or business registration certificate, ② certificate of property tax payment, ③ written pledge to bear overseas study expenses (An application form for admission should be signed and sealed by the financial guarantor.)
 - ※ *If the financial guarantor is a faculty member of the said university, a bank statement, certificate of employment and a certificate of property tax payment are exempted. But even in that case, other documents like certificate of living fee, certificate of enrollment, certificate of research projects can be asked additionally depending on the countries.*
 - b. Students on Scholarships
 - Certificate of a scholarship payment schedule (Download Available at <http://grad-e.ajou.ac.kr>)
 - c. Exchange Students Between Universities
 - University president's letter of invitation and written confirmation of exemption from educational expenses
- 10) **Photocopy of Applicant's Passport**
- 11) **Photocopy of Certificate of Alien Registration (confined to foreign residents in Korea)**
- 12) **Linguistic (English or Korean) proficiency rating report card- TOPIK or TOEFL, IELTS, TEPS**
- 13) **Certificate for foreign nationality**
 - a) Foreigners with Foreign Parents
 - Each parent's certificate of foreign nationality (certificate of naturalization or passport)
 - Photocopy of Certificate of Alien Registration
 - b) Overseas Koreans and foreigners who completed an entire curriculum for a period of 16 years or more in foreign countries
 - Diplomas from elementary, junior high and high schools and official transcripts of all grades
 - * Not applicable to foreigners with foreign parents
- 14) **Certificate of completion of 4 semesters' Korean Language Study** (Only for the applicants who completed 4 semesters of Korean Language study in Language Institute of Ajou University)



15) Additional documents to the applicants graduated from overseas university

- a) Chinese Students
 - English degree certification issued by China Academic Degree & Graduate Education Development Center (<http://www.cdge.edu.cn>)
 - Diploma approved by the Korean Embassy in China
- b) International students, except Chinese
 - Diploma accredited by Apostille
 - Diploma approved by the Korean Embassy in students' country
 - Diploma approved by the Embassy of students' country in Korea

Screening Method

Students are selected by evaluation of their documents and interviews; the examination of applicants' documents includes their financial ability. For overseas applicants, the interview screening committee of a departmental may conduct the evaluation based on a phone interview and the submitted documents in place of a personal interview depending on the recruiting plans of each department.

1) Examination of Documents :

The evaluation is conducted by the department based on undergraduate or graduate level grades.

2) Interview :

The evaluation is conducted on ability in a major, linguistic proficiency, aptitude, and personality. Language proficiency (Korean or English) is evaluated to confirm whether or not it is at an appropriate level to take classes in the respective languages.

Scholarships

* Scholarship A , B do not waiver admission fee.

1) Scholarship A for Foreigners : 100% of the tuition fee (excluding admission fee)

- A. Qualification
 - Selected by the University's scholarship assessment committee upon departmental recommendation
- B. Requirements to be recommended for Scholarship A : Beneficiary should satisfy any one of the following requirements
 - Advanced Standing in English or Korean Proficiency Test (TOPIK, TOEFL, IELTS, TEPS)

Department	Regions (Countries)	TOEFL (PBT)	TOEFL (CBT)	TOEFL (iBT)	TEPS	IELTS	TOPIK
Humanities, Social Sciences	English Speaking	600	250	100	819	7.5	Level 5
	Non-English	580	230	88	747	7.0	
Engineering, Natural Sciences	English Speaking	570	230	88	715	6.5	
	Non-English	560	220	85	640	6.5	

2) Scholarship B for Foreigners: 80% of the tuition fee (excluding the admission fee)

- A. Qualification : Selected by the University's scholarship assessment committee upon departmental recommendation
- B. Requirement to be recommended for Scholarship B : Beneficiary should satisfy the following requirements
 - Advanced Standing in English or Korean Proficiency Test (TOPIK, TOEFL, IELTS, TEPS)

Department	Regions (Countries)	TOEFL (PBT)	TOEFL (CBT)	TOEFL (iBT)	TEPS	IELTS	TOPIK
Humanities, Social Sciences	English Speaking	560	220	85	640	6.0	Level 4
	Non-English	550	210	80	550	5.5	
Engineering, Natural Sciences	English Speaking	560	220	85	640	6.0	
	Non-English	550	210	80	550	5.5	

3) Scholarship of admission fee for foreigners : 75% ~ 100% of the admission fee

A. Qualification -Scholars should meet the all of the following requirements.

- (1) Selected by the University's scholarship assessment committee upon departmental recommendation
- (2) Applicants who have completed over 4 semesters of Korean Language Institute in Ajou university
- (3) Applicants who have over 4 level of TOPIK.

B. Benefit

- (1) Level 5, 6 of TOPIK : 100% waiver of admission fee
- (2) Level 4 of TOPIK : 75% waiver of admission fee

4) To be granted Scholarship continuously, students should take at least 4 credits and maintain a GPA of 3.5 or higher without F in each semester

(Masters : up to 4 semesters, Doctoral: up to 6 semesters , Integrated Program : up to 8 semesters)

Scholarship will be available only for the students before completion of credits. Scholarship will be cancelled if the students applied for the leave of absence.

5) Students that are granted a scholarship in integrated programs are treated as being on a special scholarship for the master's program for 1~4 semesters and as being on a research scholarship for the doctoral program for 5~8 semesters.**6) Students of Medical Sciences and Nursing Sciences are excluded from the above scholarship**
(These students follow the scholarship system of the respective departments.)**Application for Issuance of Visa****1) Qualification for Stay : D-2 Study Visa****2) Agency of Application : Korean missions abroad**

※ A certificate for recognition of visa issuance should be applied to the director general of the district immigration bureau in Korea

3) Application : Applicant himself / herself or his / her representative**4) Required Documents for Application**

- a. Certificate from last school attended (diploma)
- b. Certificate of Admission : Issued only to those among passing applicants who completed registration by the graduate school (Includes financial certifications)

※ You can get more detailed information about visa by visiting <http://www.hikorea.go.kr>

Matters to be Noted**1) All documents necessary for application for admission must be submitted with the original and documents in Korean or English.**

(Documents notarized by the institutions which originally issued the certificates or by overseas embassies of Korea or by embassy of each country in Korea can be acceptable.)

If the documents are in languages other than English or Korean must be submitted after being translated in Korean or English and get notarized or submitted with confirmation form of translation (<http://grad-e.ajou.ac.kr>)

2) Admission will be denied when the information on the required documents is proven to be false or other facts concerning admission though dishonest methods are revealed.**3) When foreigners enter and stay in Korea for more than 90 days for the purpose of study, they must get their alien registration card at a district immigration bureau within 90 days after entry.****4) Various matters after admission should be complied with the regulations and by laws of the said university's graduate school.****Education Fee**

Major	Engineering	Natural Science	Humanity& Social Science	Medical Science	Pharmacy
Tuition Fee	5,647,000	4,879,000	4,245,000	6,579,000	6,112,000
Admission fee	900,000	900,000	900,000	900,000	900,000
Sum	6,547,000	5,779,000	5,145,000	7,479,000	7,012,000

* Education Fee above is of 2014 academic year; Education fee of 2015 will be noticed later.

* Education fee of financial engineering departments are not yet fixed.

* Every student including Scholars has to pay the admission fee.